

SMHOC MEETING MINUTES - Home and School Association
May 13th, 2019 6:30 pm - School Library

ATTENDANCE - Cyndi Walls, Kari Diederich, Molly Windfeldt, Janet Jerzak, Kristina Billig, Kelly Kirks, Stephanie Gruber, Stacy Otto, Hailey Koenig, Melanie Krippner, Meagan Hayenga, Jenn Weber, Lacey Solbro

Kristina Billig, President - **Ditch Clean-up** - will be Monday, May 20th at 5:30pm. Specifics will be going out in the Brown Folder the 14th of May.

Kari Diederich, Vice President - **Fundraiser Opportunity** - It was suggested that the school look into a beef jerky fundraiser next Fall. this will be addressed at the 1st Fall H&S mtg.

Stephanie Gruber, Treasure - **2018/19 Home & School Budget** - Gruber reported an itemized, current budget. Gruber also proposed a budget for the 2019/2020 school year. **Motion** by Gruber, 2nd by Jerzak and all in favor of the proposed budget for 2019/20 school year.

Kelly Kirks, Principal Report - **Staff Changes** - Kirks announced Tianna Raden has accepted the 2nd Grade teaching position for Fall. It was also noted that Mrs. Mary Mueller, Mrs. Mary Laudenschach and Mr. Peter Inglesby will not be returning next school year. Kirks will be looking to work with SEAS to do a shared hire and will update as she can. **Thank you's** - A special thank you to the parents who were in charge of Teacher Appreciation Week. Also, a huge THANK YOU to Voigt Bus Services for sponsoring the transportation for the school field trips.

Lacey Solbro, **Scrip Update** - Solbro reported a Spring Scrip payout of \$1,123.15. Out of 90 current families, 50 are using the Scrip\$ program. She will be updating families how the summer scrip will work this year.

Year End Payments - Home and School is looking to have an estimated surplus of \$7,529.65 (not all reimbursements will be turned in until the end of the school year to reflect the exact amount). It was proposed that Home and School Association donate \$7,000 to Curriculum Purchases/School Improvements to the School. **Motion** by Krippner 2nd by Otto and all in favor to donate \$7,000 from Home and School Association to St Mary's Help of Christians School.

Library Request - There are 20 Above and Beyond Readers in the school this year. It was proposed that each receive a \$10 Barnes and Noble Gift Card for their achievement. **Motion** by Otto, 2nd by Krippner and all in favor to approve \$200 for this request.

Staff Birthday Gifts - Currently the Part Time Staff receives a \$25 Gift Card and \$50 Gift Card for Full Time. It was proposed that PT will receive and \$50 Gift Card and \$100 Gift Card for FT. **Motion** by Hayenga, 2nd by Jerzak and all in favor that the Staff Birthday gifts will double for next school year and going forward. It was also proposed to

make the **Teacher's Birthday Treats** more universal and have the school kitchen employees help with the treats. a **Motion** from Hayenga, 2nd by Jerzak and all in favor. The procedure for the Classroom Coordinators will be updated to reflect this change.

School Logo Bags - Jerzak proposed Home and School Association provide each student Pre-K thru 6, along with the teachers, a Logo bag at the Fall Open House. The cost will be \$330. **Motion** by Krippner, 2nd by Otto and all in favor of approving this.

Home and School Executive Team Elections for 2019/2020 - Kari Diederich will move into the role of President, Jenn Weber will be the Vice President, Molly Windfeldt will remain as Secretary and Stephanie Gruber will remain as Treasure. **Motion** made and all in favor. Kristina Billig will be taken off the checking account at Harvest Bank. Gruber will remain approved and Diederich is approved to be added to the account at Harvest Bank.

Respectfully Submitted by Molly Windfeldt, Secretary
(Hard copies of Financials, Principal Report, Attendance, Agenda and PAA Report
available with the Home and School Secretary)